



City of Everett
Election commission
City Hall, Room 10
484 Broadway, Room 34
Everett, Massachusetts 02149
617-394-2297

**Minutes of the Meeting for the Election Commission
Monday February 12, 2018 at 5:30PM**

In attendance: Maureen DiPierro, Executive Director
Andrew Delory, Chairman
Ashley Brooke Morgan, Vice Chairman
Dorothy Martin-Long, Bryan Fucarile, Commissioners
Danielle Pietrantonio, Clerk

Absent:

Chairman opened meeting at 5:44PM

Approve the minutes from the prior January, 2018 Election Commission Meeting:

A motion was called to approve last meeting's minutes.

Motion to approve – Dorothy Martin Long

2nd – Ashley Brooke Morgan

Motion Passed

Review and finalize plan for September 2018 primary; including delegation of tasks and work schedule.

The Commission first discussed the possibility of early voting and/or automatic registration being a component in the 2018 elections. The Commission will plan accordingly once they know if either of these new options will be in play. As previously discussed the Commission plans to set up the polling locations on Friday, August 31st and leave everything over the weekend for the Tuesday election. Andrew informed the group he will be on his honeymoon during the primaries and after receiving the Mayor's permission to go he has offered to handle the bulk of the tasks entailed with early voting, should we have to offer early voting. Bryan, Ashley and Dotty will come in to the office Friday, August 31st to assist in emptying and filling the bags. Kate Hegarty and Danielle Pietrantonio will also be working Friday and will split up the day between the two of us.

Andrew informed the group he hadn't heard anything back from the Mayor's office regarding their opinion on pushing forward with the early voting exemption or not so without explicit direction we will plan on having to hold early voting may it be required.

Maureen will contact all poll workers prior to the election in order to find out who plans on coming back and working and who has decided not to return. She will then provide a definitive list to the Commission closer to the primary.

No Action Necessary

Discuss if any response from Eric was received regarding the most recent proposal for new voting machines.

Ashley hasn't heard anything back regarding the purchasing of new voting machines. She volunteered to email Eric and inform him about the state law that requires the city to inform the state about new voting equipment a certain amount of time prior to the election.

Maureen is going to research the exact amount of time required and pass it along to Ashley so she can compose the email for Eric. The response Ashley receives will determine whether new machines should be expected for the primary, general 2018 election or if we will have to hold off until the next cycle.

Finalize the Decision on what items to purchase with the surplus Commission budget. Vote to approve if necessary.

The Commission received and reviewed the voting booth they had ordered immediately after last month's meeting. The group was unanimously not impressed with the quality of the booth and decided to not purchase that particular model. Sergio Cornelio suggested a different model and the Commission agreed to give that one a try.

The Commission also reviewed options for apparel to be customized for the Commission to wear on election days and other outings. They decided on jackets, long sleeved and short sleeved shirts that will have the city seal and Election Commission added to them.

A motion to order three articles of clothing per Commissioner – Bryan Fucarile

2nd – Dorothy Martin Long

Motion Passed

Discuss any requested changes to the upcoming budget including the addition of new line items. Vote to approve if necessary.

Maureen discussed how she will create the budget with the help of Sergio Cornelio and submit a copy to each Commissioner before it is brought in front of the Council. The group decided to increase the amount allocated to newspaper advertising and add a line item for early voting costs. If we are not required to hold early voting this year then the money will just be returned to the city.

Motion to make changes to the budget – Ashley Brooke Morgan

2nd – Dorothy Martin Long

Motion Passed

Vote to Set Date/Time for Next Meeting

The Commission decided the next meeting will be held on March 12, 2018 at 5:30PM.

Motion to set date – Bryan Fucarile

Second – Dorothy Martin Long

Motion to adjourn meeting 6:14PM

Motion – Dorothy Martin Long

Second – Ashley Brooke Morgan

Schedule next meeting

March 12, 2018 at 5:30PM



City of Everett
Election commission
City Hall, Room 10
484 Broadway, Room 34
Everett, Massachusetts 02149
617-394-2297

Reports: none

The next scheduled meeting of the Election Commission is March 12, 2018 at 5:30PM

The Chairman called for the close of the meeting and the meeting was adjourned at 6:14PM

Submitted by:

Danielle Pietrantonio, Clerk, Election Commission