

**Board of Health Department  
Monthly Regular Meeting Minutes  
Location: Zoom Facebook Live Virtual Meeting  
Monday, June 22, 2020**

**Attendees:** Dr. Sean Connolly, Melissa Massua, Joan LaVecchio, Sabrina Torra, Jerry Navarra, Jessica Bruns, Juan Colon

**Minutes Taken by:** Caitlin Norden

**Motion to Open Meeting 6:09 PM**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua , Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

**Motion to Open Citizens time 6:10 PM**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

**Juan Colon – Body Art Practitioner:**

- Juan is currently an apprentice at Timeless Ink, he has all hours and procedures completed and is applying for a practitioner’s license.

**Motion to accept Practitioner License**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

**Wat A Longe – Micropigmentation Establishment:**

- Applying for an establishment permit to be able to conduct micropigmentation.
- The health department will set up an inspection of the establishment prior to opening.

**Motion to approve Establishment License**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

**Jessica Bruns – Micropigmentation Practitioner:**

- Jessica is applying for a practitioner’s license for micropigmentation, her application is in order and completed all requirements.

**Motion to accept Practitioner License**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

### **Tobacco Update:**

- As of June 1<sup>st</sup> 2020, the sale of menthol, mint, winter green, and flavored products are prohibited. Including juul, flavor pods, and vape products.
- A letter was sent out to each establishment informing them that as of June 1<sup>st</sup>, 2020 these products cannot be sold.

### **Restaurant Outdoor seating update:**

- Outdoor seating has been available for restaurants.
- The health Department, Food and milk inspector Louis Staffieri, as well as Tony Sousa from planning and development have all been involved in making sure restaurants are following the COVID-19 guidelines.

### **Chicken Regulations update:**

- In July 2019, the city council had voted to give all authority to the Board of Health to make changes to current regulations.
- The Board agrees to keep proposed changes that were made.
- Any resident who has chickens will have to go through the permitting process as well as be inspected by the city.

### **Health Department Nurses Update:**

- There are 1,740 confirmed cases of COVID-19, and 1,310 recovered cases.
- We are continuing with contact tracing and working with individuals making sure they understand quarantine guidelines.
- We are now entering phase 2 part 2 of reopening. That includes nail salons, spas, and personal care facilities.
- We have been taking complaints and working with inspectors to follow up and make sure everyone knows the guidelines that should be followed.
- Self-service products are still not available in phase 2.

### **Directors Report:**

- The Connolly Center is delivering 500 lunch meals a day to seniors, to get on the list call 311.
- Drive through pick up pantry at the Connolly Center on Wednesdays from 9:30 AM-11:30AM.
- Working with Grace Food Pantry
- We have been providing masks to individuals in need
- Working with outside vendors to get 300 meals a day to provide to the social organizations throughout the city.
- Providing online classes for the seniors on ECTV.
- Providing online classes for the kids to be viewed on TV.
- Looking to open the summer camp programs. Currently reviewing a 32 page guideline for the CDC to comply with the request for opening camp.
- Our expectations are to open the camp on July 6<sup>th</sup> that will run through the end of the summer.

### **Motion to Close Citizens time 6:21 PM**

- **Motion moved by:** Dr. Sean Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

### **Motion: To Adjourn at 6:22 PM**

- **Motion moved by:** Dr. Connolly
- **Seconded by:** Melissa Massua, Joan LaVecchio
- **All in favor – None Opposed**
- **Motion Carried**

***The next scheduled Board Meeting will be on Monday, September 14<sup>th</sup>, 2020 @ 6:00 PM***