



City of Everett
Election commission
City Hall, Room 10
484 Broadway, Room 34
Everett, Massachusetts 02149
617-394-2297

**Minutes of the Meeting for the Election Commission
Monday July 16, 2018 at 5:30PM**

In attendance: Maureen DiPierro, Executive Director
Andrew Delory, Chairman
Ashley Brooke Morgan, Vice Chairman
Dorothy Martin-Long, Bryan Fucarile, Commissioners
Danielle Pietrantonio, Clerk

Absent:

Chairman opened meeting at 5:33PM

Approve the minutes from the prior June 2018 Election Commission Meeting:

A motion was called to approve last meeting's minutes.

Motion to approve – Ashley Brooke Morgan

2nd – Bryan Fucarile

Motion Passed

Prepare Early Voting Schedule

Early Voting will be held October 22nd to November 2nd. The Commission referenced an email Maureen had sent to the Commissioners that included the dates. The Commission broke

down the schedule as follows –

Monday, 10/22 – 8AM – 7:30PM

Tuesday, 10/23 – 8AM – 5PM

Wednesday, 10/24 – 8AM – 5PM

Thursday, 10/25 – 8AM – 7:30PM

Saturday, 10/27 – 9AM – 3PM

Monday, 10/29 – 8AM – 7:30PM

Tuesday, 10/30 – 8AM – 5PM

Wednesday, 10/31 – 8AM – 5PM

Thursday, 11/1 – 8AM – 7:30PM

Friday, 11/2 – 6AM – 12PM

Motion to Accept Schedule – Ashley Brooke Morgan

2ND – Bryan Fucarile

Motion Passed

Discuss who will be available to join Maureen and Danielle at the Everett Nursing Home for resident voting on Monday, August 27th and Monday October 30th.
Andrew Delory volunteered to join us for the August 27th date and Ashley Brooke Morgan for the October 30th date.
No Action Necessary

Set a date to change out the old booths with the new.
Bryan Fucarile and Andrew Delory volunteered to take two days to go through each polling location and complete the task of changing out the booths. The first day, Friday, August 17th, the pair will go through each location in order to create an inventory list. They will decide which booths need to be changed out and make note of it so when they go back the second time they will know exactly where each change needs to be made. August 31st will be the day they go through with a DPW worker and physically change out the booths while also delivering the signage that will be used during the election. Maureen will request permission from the schools and request a DPW worker. They decided they will meet at the Maddie English at 1pm on the 17th.

Motion to Approve Dates – Bryan Fucarile
2nd – Dorothy Martin Long
Motion Passed.

Discuss contacting Facility Maintenance regarding drawing the 150 ft lines.
Maureen informed the Commission she will ask George Lane at DPW what dates work for him and Andrew volunteered to work within those dates and go with the DPW worker to paint the lines. The only request Andrew had was that they don't plan on a Thursday.
Motion to work with George Lane to choose a day for Andrew to go through polls and draw lines – Ashley Brooke Morgan
2nd – Dorothy Martin Long

Discuss Commissioner's attendance at Elections Workshop class on August 8, 2018.
Dorothy Martin Long and Andrew Delory volunteered to go.
No Action Necessary

Discuss Office Move
Sergio Cornelio explained to the group that the Election Commission will be moving into the Clerk's Office to create a space where two departments reside. The departments will remain separate but will both occupy the same office space. The move is roughly scheduled for mid August and Maureen will keep the Commission informed as more information arises.
No Action Necessary

Discuss House passing Automatic Voter Bill.
The measure still must go through the Senate for action and until it is officially passed there is not much that Maureen or the Commission knows about the specifics or logistics. The Commission must wait for further notice before any action is taken

Set Date and Time for Next meeting
The Commission decided on Tuesday, August 21st at 5:00PM.
Motion to Set date and time for next meeting – Bryan Fucarile
2nd – Ashley Brooke Morgan

Motion to adjourn meeting 6:30PM
Motion – Ashley Brooke Morgan
Second – Bryan Fucarile



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Schedule next meeting

Reports: none

The next scheduled meeting of the Election Commission is August 21, 2018 at 5:00PM

The Chairman called for the close of the meeting and the meeting was adjourned at 6:30PM

Submitted by:

Danielle Pietrantonio, Clerk, Election Commission