

## Marriage Certificate Request Form

**CITY USE ONLY: INT. NO.** \_\_\_\_\_

Please print out this form and return to:

Everett City Clerk  
City Hall, Room 10  
484 Broadway  
Everett, MA 02149

**Requests submitted through the mail, will be processed on the date they are received.**

Full name of person #1 on the record of marriage

\_\_\_\_\_  
First Middle Last

Full name of person #2 on the record of marriage

\_\_\_\_\_  
First Middle Last

Date of Marriage

\_\_\_\_\_  
Month Day Year

Signature of Requester : \_\_\_\_\_

Daytime telephone number: \_\_\_\_\_  
Area code number

Return Mailing Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- \* Payment may be made in a money order or check. **Do not send cash.**
- \* Certified copies cost **\$10.00**; please enclose a self addressed stamped envelope for each transaction through the mail.
- \* Make money order or certified bank check payable to "**City of Everett**"
- \* **NOTE:** Some records are restricted or impounded and access maybe denied. Please enclose a copy of your driver's license.